



# PROJECT IMPLEMENTATION UNIT (PIU)

## Component-1 of IFRAP

### Vacancy Announcement

The Project Implementation Unit (PIU) for Component-1 of IFRAP invites eligible candidates for their services against the following positions:

S. No	Position Title	Qualification	Experience
1	<b>Procurement Officer</b> (01 Position)	Bachelor's degree (sixteen years of education) in Procurement, Business Administration / Management, Engineering, Economics, Finance, Commerce, Social Sciences or relevant field	At least Five (05) years of experience (after acquiring stipulated qualification) procurement and contract management with at least three (03) years of which should be related to procurement of Goods, Works and Consulting Services Preferably in development sectors.
2	<b>Finance Officer</b> (01 Position)	MBA-Finance / Accounts / Banking, B. Com / M. Com, BBA or a related discipline, relevant experience and progressive professional achievement in relevant fields may substitute academic qualification.	Having Five (05) years of relevant experience and more specifically in the context of Similar regions. Very good understanding of government and donor funded projects functioning and protocols.
3	<b>M&amp;E Officer</b> (01 Position)	Bachelor's / master's degree in social sciences, development planning, statistics, Engineering, or related technical fields.	Minimum five (05) years of professional experience at national/provincial level in program monitoring and evaluation and Practical experience in community-based research, especially in the infrastructure development sector, is desirable.
4	<b>Admin &amp; Logistics Officer</b> (01 Position)	Master's degree in management / social science.	Minimum Five (05) years of relevant experience. Experience of working with INGOs/donor agencies/World Bank preferred, Excellent writing and presentation skills, Ability to meet targets within stringent deadlines, Sound judgment, flexibility, adaptability and cultural sensitivity and Proficiency in MS Office Suite.
5	<b>Project Engineer (Documentation) / Program Officer</b> (01 Position)	B.E Civil Engineering is required	Three (03) years of experience as Program Officer/ Project Engineer or in office support functions (preferably with National & International NGO.
6	<b>Associate</b> (02 Positions)	Bachelor's degree in management or related field from a reputable University, recognized by HEC (master's degree will be given preference)	Two (02) years of work experience
7	<b>Assistant</b> (03 Positions)	Bachelor's degree in management or related field from a reputable University, recognized by HEC.	One (01) year of work experience

Eligible candidates who meet the required criteria are encouraged to submit their CVs along with a cover letter via email to [procurement.specialist.c1@gmail.com](mailto:procurement.specialist.c1@gmail.com) by **28<sup>th</sup> July 2025**. Only shortlisted candidates will be contacted. Detailed TORs can be downloaded from <https://ifrappius.org.pk/>

**PROJECT DIRECTOR PIU (Component-1 of IFRAP)**